

How Exams work in SPACES

Exam Types

Exam Details

Name:

Description:

- Conflict Rule:**
- Do not cancel any existing section meeting dates
 - Cancel all existing section meeting dates that are on same day as exam dates (same term as exam)
 - Cancel all existing section meeting dates that are on same day as exam dates (any term)
 - Cancel only section meeting dates that conflict with their exam date and time

Default Room Preference Settings

Meeting Type	Exam Room Preferences	Require 2X Room Capacity
ACT	Same Room As Section	false
CPL	Same Room As Section	false
ENS	Same Room As Section	false
LAB	Same Room As Section	false
LEC	Same Room As Section	false
LLB	Same Room As Section	false
SEM	Same Room As Section	false
SPE	Same Room As Section	false
STU	Same Room As Section	false
WEE	Same Room As Section	false
WRK	Same Room As Section	false

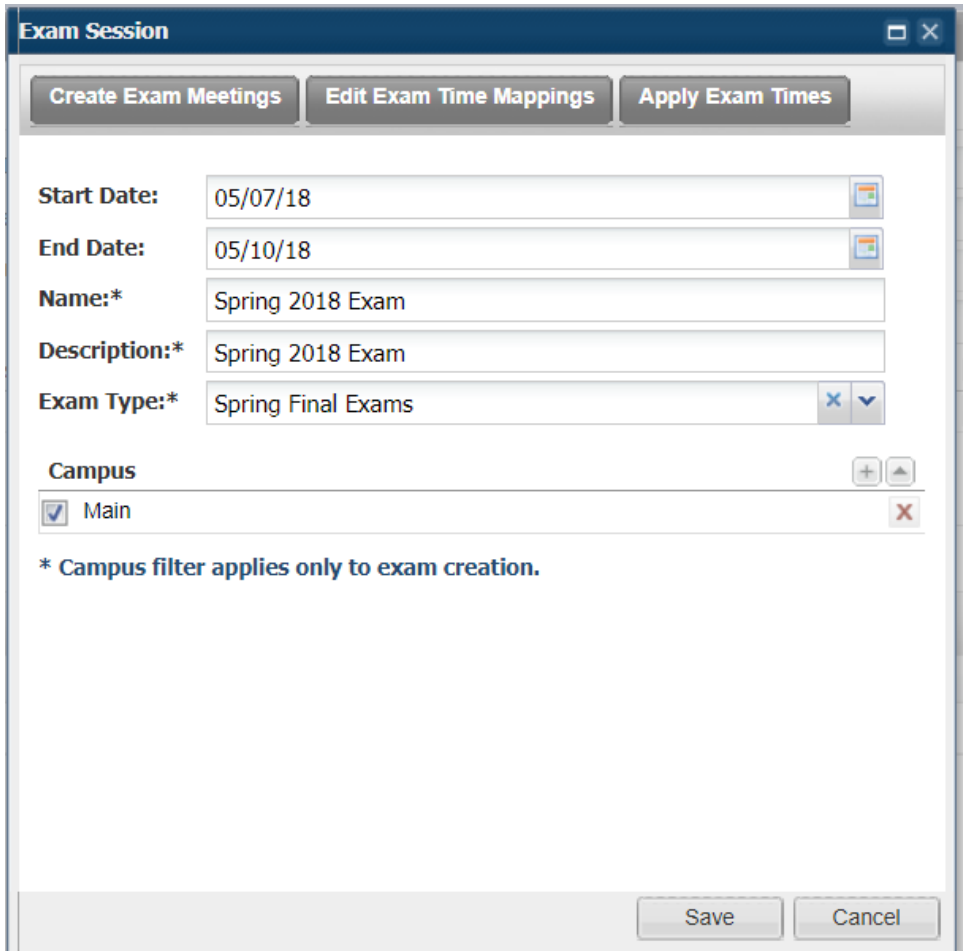
Associated Courses (1753)
ACCT 212 LEC (Standard)
ACCT 310 LEC (Standard)
ACCT 311 LEC (Standard)
ACCT 312 LEC (Standard)
ACCT 313 LEC (Standard)
ACCT 384 LEC (Standard)
ACCT 410 LEC (Standard)
ACCT 415 LEC (Standard)
ACCT 420 LEC (Standard)
ACCT 470 LLB (Standard)
ACCT 510 LEC (Standard)
ACCT 511 LEC (Standard)
ACCT 514 LEC (Standard)
ACCT 515 LEC (Standard)
ACCT 519 LEC (Standard)
ACCT 520 LEC (Standard)

-We specify the Meeting (aka Schedule) Type that needs an exam and room it should be in.

-Then we remove courses that don't have exams during exam week (such as Law, Divinity, and CHS in the Spring)

-Note: If you have courses that NEVER have an exam, let us know and we can remove them from this group

How Exams work in SPACES, Cont.



Exam Session

Create Exam Meetings Edit Exam Time Mappings Apply Exam Times

Start Date: 05/07/18

End Date: 05/10/18

Name:* Spring 2018 Exam

Description:* Spring 2018 Exam

Exam Type:* Spring Final Exams

Campus

Main

* Campus filter applies only to exam creation.

Save Cancel

- 1) We Create Exam Meetings – this creates a “shell” exam meeting for all courses we associated on the last screen
- 2) We use the exam grid to Edit Exam Time Mappings and assign them to courses (i.e. all MWF classes that start at 8am hold their exam on May 7th at 8am).
- 3) We Apply Exam Times, which takes the grid times and applies them to any existing section for the term

How Exams work in SPACES, Cont.

Filter

Keyword:

Start Date:

End Date:

Days Met: U M T W R F

Invalid Mtg. Pattern:

Arranged:

Is Exam:

View Sections

View Meetings

Term (1)

201820

Subject

All

Course

All

Instructor

All

Campus

All

Building

All

A quick Section search with “Is Exam” set to “Yes” will show you all the Spring exams. Anything with a 01/01/1753 date was not “on grid” and therefore did not get assigned an exam day/time by default.

How can you help? Check your exams and let us know anything that needs to be added or removed. For exams with the 1753 date, let us know when it will take place

Course/Section	Days Met	Start Date	End Date	Start Time	End Time	Room	Term	Crc
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 211/01 LEC/Spring Final Exams	R	05/10/2018	05/10/2018	10:30 AM	12:30 PM	BSOB 189	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 211/02 LEC/Spring Final Exams	T	05/08/2018	05/08/2018	10:30 AM	12:30 PM	BSOB 189	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 211/03 LEC/Spring Final Exams	R	05/10/2018	05/10/2018	10:30 AM	12:30 PM	BSOB 229	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 211/04 LEC/Spring Final Exams		01/01/1753	01/01/1753	12:00 AM	12:00 AM	BSOB 200	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 212/01 LEC/Spring Final Exams	R	05/10/2018	05/10/2018	8:00 AM	10:00 AM	BSOB 101	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 212/02 LEC/Spring Final Exams	R	05/10/2018	05/10/2018	10:30 AM	12:30 PM	BSOB 101	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 212/03 LEC/Spring Final Exams	T	05/08/2018	05/08/2018	10:30 AM	12:30 PM	BSOB 101	201820	
<input type="button" value="x"/> <input type="button" value="v"/> ACCT 212/04 LEC/Spring Final Exams	W	05/09/2018	05/09/2018	8:00 AM	10:00 AM	BSOB 239	201820	